



Why Create A Student Organization?

Creating a student organization of your chapter raises awareness of the growing demand for internal auditing as a profession to the student community. It is an opportunity for students to network with internal audit professionals and boosts membership and participation at local chapters and their events.

Six Steps to Creating a Student Organization:

While each university will have its own procedures for starting a student organization, here are some steps to get you started:

1. Contact the Appropriate Office for Registering/Establishing A Student Organization

Typically, this is the Office of Student Involvement and/or Student Government Association. Inquire with your local university as to the appropriate group to begin the application process.

2. Submit the Application

Gather required information and supporting documentation, complete the application, and submit it to the appropriate office.

3. Follow Up With Authorities

As the proposal/application is reviewed by the approving office, supply any additional information that may be required prior to approval, such as your chapter's charter or constitution.

4. Receive Application Approval

Once approval is received, begin planning for phase 2.

5. Invite Students

Conduct outreach activities to create student awareness and extend invitations to informational event(s). Ask your university to provide contact lists of students likely to be interested in the group (such as business and accounting students). Include faculty members.

6. Host Informational/Orientation Events

Host informational/orientation event(s) for prospective and new student members.

