

The Chapter Achievement Program is a performance-based program that uses achievement credits designed to recognize activities that promote the strategic activities and chapter objectives of The IIA. The CAP program provides a minimum standard of performance, emphasizes the basic mission of a chapter, and helps to provide a means to evaluate a chapter's success.

The Chapter Achievement Program provides minimum standards of performance for each of the three service categories (service to members, service to the profession, and chapter administration), emphasizes the basic mission of the chapter, encourages chapters to perform that mission, and provides chapters with a means to evaluate their success in accomplishing that mission.

By accumulating achievement credits for participating in chapter activities that support basic service criteria, Chapters can achieve three different performance level awards within the Chapter Achievement Program. These include: Bronze, Silver, and Gold. A special Platinum level award has been created to acknowledge Chapters that have attained Gold status for 10 consecutive years. In each subsequent year, a chapter achieving the gold performance level will be given the Platinum award.

Overall, Chapters earn credits for specific activities, including the following:

- Member attendance at chapter meetings
- Certifications awarded - CIA, CFSA, CCSA, and CGAP
- Student meetings and campus visits
- Scholarship awards
- Donations to the IIA Research Foundation
- Keeping chapter the website up to date and linked to other IIA sites
- Publishing a monthly newsletter
- Having quality speakers at meetings and seminars

Members can assist the Chapter in earning achievement credits by reporting activities the IIA considers Service to the Profession. These include submitting journal articles and delivering speeches or giving presentations on internal audit topics. Members submit detail on these activities to the Chapter's CAP Reporting Chairperson. Members can also assist the chapter by completing meeting and seminar surveys. This gives leadership valuable feedback on the quality of its programs, including speakers.