Employment Opportunities Continued

IT Audit Project Audit Lead

RESPONSIBILITIES:
Please visit **www.cherokeenationbusinesses.com** for full job qualifications or to apply online.

This position is responsible for properly supervising multiple audit projects including company information system (IS) reviews ensuring

1. Audit work fulfills the purposes and responsibilities established in the department policy & procedures and regulations

2. Project resources are efficiently and effectively employed, and

3. Audit work conforms to the Standards of the Professional Practice of Internal Auditing.

Ability to multi-task and perform special request and investigations with discretion. Responsible for supervision, daily oversight, planning, organizing, and reporting on scheduled audits. Evaluates internal controls, identifies risk, develops and performs audit tests and communicates results. Reviews work papers to ensure issues are supported, properly documented and that audit standards are followed. Performs more complex or sensitive field work tests. Participates in development of audit plans, policy and procedures, and quality assurance.

QUALIFICATIONS:

• Education - Bachelors Degree or equivalent experience

• Experience-Normally 5 years experience (Auditing, Information Services or equivalent discipline); Supervisory/Leadership experience required

• Certification - CPA,CIA,CISA,CFE or equivalent preferred

SKILLS AND ABILITIES:
Technical Skills- Intermediate computer skills (MS Word and Excel required); Report writing; Time and Project management; ACL required; Operational risk assessment skills

Other Skills- Team work ability and focus; Excellent written and verbal communication skills; Mentor/Coaching training and experience; Business awareness; Ability to obtain Gaming License required by CNGC and OHRC

CERTIFICATIONS, LICENSES, AND/OR CNE TRAINING: Must be able to obtain a Cherokee Nation Gaming License.

We offer competitive pay and a comprehensive employee benefits program including medical, dental, vision, 401(k) savings plan, life insurance, long-term disability and education assistance.

Conditions of Employment: Potential employees must be 18 years of age or older. The potential employee must be able to pass a drug test and background check and must not have a felony conviction, whether expunged, annulled or sealed by the court. If you meet the minimum qualifications, we hope you will apply for a position with us at **www.cherokeenationbusinesses.com.**