The January 2010

Audit Scope

Volume 22, Issue 5

January Meeting

Date: Tuesday, January 5, 2010

Place: Westar Multipurpose Room

Time: 11:30 A.M.

Menu: Enchilada Casserole

Spanish Rice Refried Beans

Dulce de Leche Cake

Tea/Water

RSVP: By noon Thursday, December 31, 2009

Reservations: Richard W. McMullen

Kansas Department of Transportation

E-mail: mcmullen@ksdot.org Phone: (785) 296-5399

Registration: IIA Member \$12.00 (Fee includes Non-Member \$17.00)

lunch)

January Program

Topic: Fraud & Ethics

Speaker: Jim Haines

Jim Haines and his wife, the movie critic Cynthia Farah Haines, live on a small farm in Douglas County, Kansas. Jim retired as CEO of Westar Energy in 2007. He served as CEO of El Paso Electric Company from 1996 to 2001. Currently, Jim is the Clark Distinguished Professor of Business at Washburn University. He is a member of the board of Allete, Inc. (the holding company for Minnesota Power), Stormont Vail Healthcare, and the Topeka Community Foundation. Jim is a vegetable gardener, whitewater kayaker, woodworker, and aspiring poet.



Dana Shipley

Westar, Internal Auditor Time in position: 2 years

Education: BBA – BS in Accounting from KSU and

MBA from Washburn

What was your first job? I did lots of babysitting and farm work, but my first actual job was as a clerk for a local accounting firm when I was in High School.

What is your favorite food? Italian

What is your dream vacation? Ireland

What is your favorite TV show? How I Met Your Mother

Name one person (dead or living) you would like to meet. JFK

What book are you currently reading? Gleim's CMA Review (exciting, I know)

What is your prized possession? My grandmother's china

If you could have any job you wanted, what would it be? Professional photographer

What is your greatest accomplishment? My children

What would you like to get around to doing when you have time? Filling out baby books

Discount on Gleim CIA Exam Review Material

20% discount to Topeka IIA members for Gleim CIA Exam review material and Online CPE courses. Logon to the Members Only section to purchase through the Topeka IIA website or contact: Melissa Leonard, 800-874-5346 ext. 131 melissa.leonard@gleim.com

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Attention CIA Candidates - Save on Premier-Quality Prep Materials

The Institute of Internal Auditors (IIA) developed The IIA's CIA Learning System™ to expand your internal audit knowledge and skills and prepare you for the Certified Internal Auditor® (CIA®) exam.

Now, you can save up to \$100 off the regular IIA CIA Learning System price while supporting The IIA Topeka chapter in a nationwide chapter competition. Simply place your order at www.learncia.com/chapters to qualify.

The IIA's CIA Learning System is a comprehensive and flexible training program that offers:

- Interactive print and Web-based study tools that teach the entire global CIA exam syllabus.
- Up-to-date content that has been aligned with the <u>2009 International Professional Practices</u> Framework (IPPF).
- My CIA Review Plan a free, online tool to help you set a customized and realistic study plan.
- Web-based test questions to help prepare you for the computer-based CIA exam.
- CIA Practice Exam that simulates the Pearson VUE CBT testing software to build exam confidence.

Begin your CIA preparations today with the help of The IIA Topeka chapter. All chapter members can purchase the Learning System for \$745 (plus taxes & shipping) – that's a savings of up to \$100!

Please visit <u>www.learncia.com/chapters</u> to take advantage of the discounted IIA chapter member price.

Topeka Chapter Website

www.theiia.org/chapters/topeka

Mail Newsletter Articles To:

Jeannie Macfee jean.m.macfee@westarenergy.com

Chapter Website

Looking for a new job? Looking for current and past newsletters? Do you want to register for the monthly chapter meetings? Are you always looking for new resources for researching those best practices? If you answered "yes" to any of the above questions, then you should check out the Topeka IIA Chapter website at www.theiia.org/chapters/topeka. The website not only offers all of the features listed above, but it also allows our members to submit job postings, news, and events related to our local chapter and the internal audit profession.

2009 - 2010 IIA Meeting Schedule

<u>DATE</u>	TIME	LOCATION
January 5	Lunch 11:30 a.m1:00 p.m.	Westar, Multipurpose Room
February 2	Lunch 11:30 a.m1:00 p.m.	KDOT, 4th Floor Auditorium
March 2	Lunch 11:30 a.m1:00 p.m.	Westar, Multipurpose Room
April 6	Lunch 11:30 a.m1:00 p.m.	SRS (unconfirmed)
May 4	Afternoon 3:00-5:00 p.m.	Brickyard Barn Inn

Officers

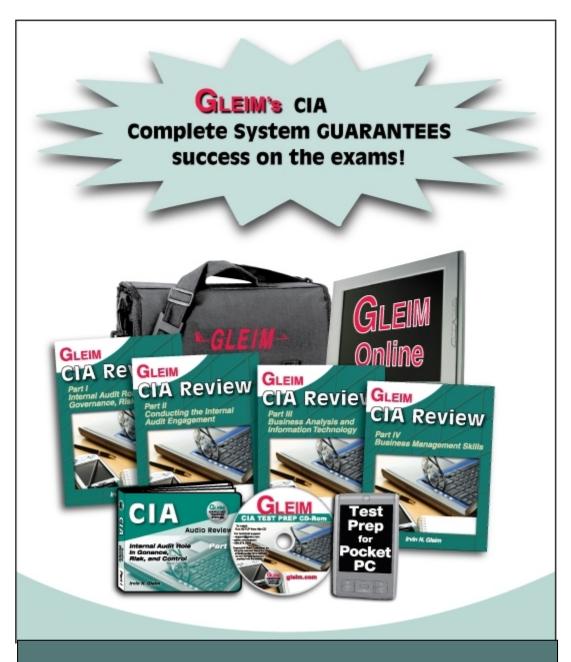
President	Kathleen Heaney	FHLB Topeka	
1 st VP, Seminars	Dana Shipley	Westar Energy	
2 nd VP Meetings	Shannon Wagner	Security Benefit	
Secretary	Ashley Crary	Westar Energy	
Treasurer	Valerie Burrell	Capitol Federal Bank	

Board of Governors

Board Member	Ray Wheeler	FHLB Topeka	
Board Member	Jeanne Slusher	Security Benefit	
Board Member	Kyle Brewster	CHAN Healthcare	
Board Member	Kathy Spain	Capitol Federal Bank	
Board Member	Jenny Tryon	Westar Energy	
Board Member	Larry Rinker	On Target Consulting	
Board Member	Gary Holliday	BCBS Topeka	
Board Member	Chris Johnson	SRS	
Board Member	Keith Zachariasen		

Committee Chairpersons

Membership	Keith Zachariasen		
Academic Relations	Tom Clevenger	Washburn University	
Government Relations			
Newsletter	Jeannie Macfee	Westar Energy	
Seminars	Dana Shipley	Westar Energy	
Programs	Shannon Wagner	Security Benefit	
Librarian	Nick Kramer	KS Health Policy Authority	
CIA Program	Kathy Spain	Capitol Federal Savings	
Audit Committee	Mary Hoover	SRS	
Historian			
Directory	Sean Thurlow	Federal Home Loan Bank	
Nominating	Kathleen Heaney	Federal Home Loan Bank	
Hospitality	Richard McMullen	KDOT	
Web Site	Sean Thurlow	Federal Home Loan Bank	
Certificates	Bob Stambaugh	BCBS	



Contact Melissa Leonard 800-874-5346, ext. 131 or send an email to melissa.leonard@gleim.com



TOPEKA CHAPTER IIA WORKSHOP Power Excel & Excel for Auditors

Who & What?

Bill Jelen presents Power Excel (4 CPE hours) in the morning followed by Excel for Auditors (3 CPE hours) in the afternoon.

Speaker bio: Bill Jelen is the host of MrExcel.com and the author of 25 books on Microsoft Excel including the following:

- Pivot Table Data Crunching
- VBA & Macros for Microsoft Excel
- Excel Gurus Gone Wild
- Guerilla Data Analysis Using Microsoft Excel

He has made over 60 guest appearances on TV's Call for Help with Leo Laporte and was voted guest of the year on the Computer America radio show. He has produced over 1000 episodes of his daily video podcast Learn Excel from MrExcel. Bill will entertain you while showing you the powerful tricks in Excel. Before founding MrExcel.com in 1998, Jelen spent twelve years "in the trenches", as a financial analyst for the accounting, finance, marketing, and operations departments of a publicly held company. Since then, his company automates Excel reports for hundreds of clients around the world. The website answers over 30,000 questions a year – for free – for readers all over the world. Jelen joins us from Akron, Ohio.

Power Excel Course Summary: You use Excel 40 hours a week, but do you really know how to unleash the power of Excel? Learn cool secrets and tricks lurking on the Data menu. Learn the ins and outs of Pivot Tables (from the guy who wrote the book on pivot tables!). Create slick charts in a single button click. Add thousands of subtotals in seconds. Don't be tortured by bad data any longer. Learn some of the changes made in Excel 2007. Participants in the session will receive a copy of Jelen's book, Learn Excel 97-2007 from MrExcel which is comprised of 377 questions and solutions posed to him during his seminars. Jelen loves new questions and will incorporate them in the seminar. Send your Excel questions in advance via e-mail* or bring them to the seminar. Jelen promises, "If you use Excel 40 hours per week, you will save 100 hours each year by attending this seminar!"

*If you have specific questions in advance please send them with your registration and I will get them to Bill prior to the seminar.

Excel for Auditors Course Summary: Learn more tricks for Excel useful in performing audits. Learn several ways to find duplicates or a unique list of values. Create stratifications, look for outliers, and pull random samples. Create charts that don't look like they are native to Excel. You will walk through more detailed case studies where you will need to combine several Excel techniques in order to create a solution. A laptop may be brought to follow along. Participants will receive Excel for Auditors, a 207 page book that covers both Excel 2003 and Excel 2007.

Itinerary

8:00 a.m. – 8:30 a.m. Registration and Breakfast

8:30 a.m. – Noon Power Excel (4 CPE)

Noon – 1:00 p.m. Lunch

1:00 p.m. – 4:00 p.m. Excel for Auditors (3 CPE)

When?

Tuesday, March 23, 2010 (registration & payment is due by **March 5, 2010**, <u>withdraws must be received</u> <u>by March 5, 2010 as books will be ordered and shipped in advance. Any withdraws after this date will receive these books and will be required to pay for them.</u>)

How Much?

Power Excel (morning) - \$60 Members | \$80 Non-members Includes breakfast catered by Brickyard Barn Inn, book and admission to the Kansas Museum of History

Add Excel for Auditors (afternoon) - \$50 Members | \$70 Non-members | Includes lunch catered by Brickyard Barn Inn, book and admission to the Kansas Museum of History

Where?

Kansas Museum of History 6425 SW 6th Ave., Topeka, Kansas 66615

Parking is provided on-site. Seminar registration also includes admission into the Museum. Museum hours are 9-5, so please plan to take some time over lunch or following the seminar to tour the museum.

Registration Form (Due by 3/5/10)

Send completed registration form to:

Email (preferred): <u>Dana.Shipley@westarenergy.com</u>

Address: Westar Energy, Dana Shipley-2nd Floor, 818 S Kansas Ave, PO Box 889, Topeka, KS

66601

Phone: 785-575-1896

Employer Name: _______

	Attendee Name	IIA Member (Y/N)	E-mail	Telephone	Add Excel for Auditors (Y/N)
1				-	
2					
3					
4					
5					
6					
7					
8					
9					
10					

Please send payment with registration or mail payment, such that it is received by 3/5/10, to the Topeka IIA Treasurer at:

Capitol Federal Savings

Attn: Valerie Burrell - Audit

700 S. Kansas Ave. Topeka, KS 66603

Please make checks payable to the IIA.