

# CONFERENCE PROGRAM

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Experience

## ANNUAL CONFERENCE

2-4 November 2012  
Intercontinental Golf Resort & Spa

Positioning Internal Audit for Business Success



The Institute of  
Internal Auditors  
Fiji

Dear Colleagues

IIA—Fiji is delighted to host its Annual Conference at the Intercontinental Golf Resort & Spa in Nadi from the 2nd to 4th November 2012 which will also celebrate the 15th year Crystal Jubilee Anniversary of the Institute, in Fiji.

Affiliated to IIA Inc, IIA Fiji was established in Dec 1997 and over the years of growth and innovation it has become a trusted brand for internal auditors in Fiji.

We look forward to seeing you at the IIA Conference 2012, the pre—eminent conference for professionals working in internal audit, risk management, compliance, governance, any one in fact with a passion to make a difference in their organization.

Taking the theme of “Positioning Internal Audit for Business Success”, this year’s conference highlights that internal audit is increasingly becoming the “go to” department due to its unique view of organizational operations, risks and opportunities.

This conference will provide the stage for the profession to tackle internal audit challenges bringing together thought leaders from America, Australia and the Pacific. Delegates will be able to gain insights on wider business issues impacting the profession as well as develop technical and practical skills

around internal audit methodologies. In addition to the technical program the conference will provide many opportunities for networking so delegates can expand their knowledge by exchanging ideas with colleagues.

We anticipate over 150 attendees will attend the conference including audit managers, audit committee members, internal audit technical staff, compliance staff, risk managers and staff, investigators and fraud control officers working across many industry sectors.

With the diverse nature of our audience the program has been designed to deliver specific sessions to cater for the needs of new auditors through to seasoned professionals while providing sector—specific sessions.

We encourage you to attend the IIA Fiji Annual Conference 2012 and further develop your capacity to tackle the challenges of the road ahead for the internal audit profession.

We look forward to seeing both past and new attendees in Nadi and welcoming you at the Annual Conference.

Yours sincerely

IIA Board

IIA Executives

IIA Conference Committee

## THANKS TO OUR PRINCIPAL SPONSOR



# CONFERENCE INFORMATION

## The Conference Venue and Accommodation

InterContinental Fiji Golf Resort and Spa is located on the beautiful and picturesque Natadola Beach on Fiji's main island of Viti Levu. Relax on palm-fringed white sand beach or swim or snorkel in rolling surf to experience natural Fijian ambiance.

The resort offers breathtaking 360-degree views of Natadola Bay and exotic landscaped gardens. Extensive air conditioned conference rooms with pillar less ballroom catering for 450 guests including 3 separate 125 delegate theater style meeting rooms which offer flexibility in set up and layout of rooms guarantees a memorable conference experience.

The limit of 60 rooms means that once we have received paid bookings for the 60 rooms we will not be able to accept any additional bookings with accommodation. We will however, we able to accept bookings for a limited number of day delegates. Intending delegates are urged to register early to secure accommodation and to enjoy the early bird rates available.

**The hotel will require delegates, when registering to provide either a credit card impression or cash deposit of \$100 to cater for personal expenses.**

The hotel standard check-in time is 3.00pm and rooms may not be available before that time, however every effort to accommodate guests upon arrival will be made depending on hotel occupancy. You have the choice of checking in on the 1st at an additional cost on a first come first serve basis. The standard check-out time is 11.00am. Should guests wish to check-out after the normal check, arrangements can be made at the hotel reception.

## CPE Credits Available

When you attend this conference, you are eligible for 12 CPE credits.

## Registration Fee

The conference registration fee for resident delegates includes accommodation for Friday and Saturday night, all meals from lunch on Friday to breakfast on Sunday; tea/coffee breaks on Friday and Saturday and a cocktail party on Friday night.

The registration fee for day delegates excludes accommodation, breakfast, evening meals and cocktail function.

Name tags must be worn at all times. Delegates and their partners may not be able to gain access to conference sessions, breakfast, lunch, dinner or cocktail unless name tags are worn or produced.

Parents are welcome to bring their children. Up to 2 children, 12 years or under, occupying the same room and using the existing bedding, will be accommodated free of charge. Children under 12 will be welcome to accompany their parents to breakfast & dinner free of charge but arrangements are to be made by parents for lunch, as these are for Conference delegates and partners only.

## Changes

IIA Fiji will provide advance notification of any changes and in doing so will not be responsible for penalties related to the rescheduling of the event. In the event the conference is cancelled entirely, the hotel will provide the delegates, partners & children all services the registration fee entitles.

## What If You Have a Change in Plans?

Cancellations must be made in writing and those received before October 15th will incur a 50% cancellation fee. Any cancellation received after the 15th of October will not entitle the delegates to refunds.

All requests for refunds will be processed within 30 days following the conference.

# KEY SPEAKERS



**AIYAZ SAYED KHAIYUM**

**Attorney General and Minister for Justice, Anti—Corruption, Public Enterprise, Communication, Civil Aviation, Tourism, Industry and Trade**

Prior to his appointment as the Attorney General and Minister, the Honorable Minister was the General Manager Group Legal and Compliance with the Colonial Group of Companies.

He was also a state prosecutor with the office the Director of Public Prosecution in Fiji and practiced as a commercial lawyer in Minter Ellison Lawyers in Australia.

He is also the Vice—Chairman of the Telecommunication Development Advisory Group.

He attained his Bachelor of Arts (BA) in Political Science and Development Studies from the Australian National University; Bachelor of Laws (LLB) from the University of New South Wales, Australia; Graduate Diploma in Legal Practice from the University of Wollongong, Australia; and Masters in Law from the University of Hong Kong in China.



**DONALD ESPERSEN**

**Independent internal audit advisor and professional trainer , Despersen & Associates. Certified Internal Auditor (CIA), Certified in Risk Assurance Management (CRMA)**

Don is an accredited Internal Quality Assessment/Validation and has led over eighteen quality-assessment projects for internal audit groups in a wide variety of industries, sectors, and international locations.

Espersen is an active member of the IIA. He currently is a member of the Committee of Research and Education Advisors and was the co-editor of the Internal Auditors “Risk Watch” column from 2001-2008. He has a B.S. in Business from the University of Minnesota.

Prior to forming Despersen & associate in 1999, Espersen held a variety of Chief Audit Executive, internal audit management and staff positions in several financial services organizations. Don is one of the primary facilitators for The Institute of Internal Auditor’s (IIA) Chief Audit Executive’s Vision University series and is an IIA distinguished faculty member.



**KELVIN KENNY**

**Director—O’Connor Marsden& Associates Pty Limited.**

Prior to commencing with OCM, Kelvin was a partner at a ‘Big Four’ firm, where he led the investigation team for four years in the Forensic practice. Previous to that Kelvin was at Suncorp’s National Risk & Investigations Manager. Prior to Kelvin’s financial institution role, Kelvin had nearly five years’ experience in the investigations and fraud risk management consulting industry and ten years law enforcement experience with the Australian Federal Police.

Kelvin has presented to many industries and industry bodies, including the Australian Bankers Association, Australian Institute of Company Directors, Australasian Compliance Institute, Institute of Internal Auditors, CPA Australia, Australian Institute of Professional Intelligence Officers, National Fraud & Compliance Forum

# KEY SPEAKERS



**FILIMONI WAQABACA**

Permanent Secretary for Finance—  
Government of the Fiji Islands

Filimoni is a board member of Fiji Revenue and Customs Authority, Reserve Bank of Fiji and Fijian Holdings Limited. He is also a member of University of the South Pacific Council, National Disaster Management Council, Sugar Taskforce, National Employment Centre, Fiji National University and National Housing Council and the National Financial Inclusion Taskforce.

He is also a board member or represented on the board of state owned enterprises like Fiji Electricity Authority, Unit Trust of Fiji, Fiji Meat Industry Board, Fiji Audio Visual Commission, Air Terminal Services, Amalgamated Telecom Holdings, Fiji International Telecommunications Limited, Fiji Ports Corporation Limited and Post Fiji.

He has a Bachelor of Arts degree from the University of the South Pacific and a Master of Science in International Banking and Financial Studies from the University of Southampton, United Kingdom.



**NAZHAT SHAMEEM**

Independent Training Consultant  
Fiji Islands

Nazhat Shameem was born in Fiji. She attended the Suva Grammar School and went to the United Kingdom to pursue her studies in law and criminology. She is a graduate of Sussex University, and Cambridge University, and is a barrister of the inner Temple London.

She has practised as a lawyer in Fiji since 1983, and has served as a prosecutor, as Director of Public Prosecutions and as a High Court judge.

She is currently in private practice, and specialises in conducting training for lawyers and the corporate world on legal skills and governance. She is especially interested in the role of the law in the context of society, and in issues of access to justice by the vulnerable and disadvantaged. She is married to Aslam Khan and they have two children.

# SPONSORS



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tyP@fnpf.com.fj

# PROGRAM

## DAY 1 FRIDAY 2 NOVEMBER 2012

7.00am	REGISTRATION DESK OPENS
7.00 - 9.15am	NETWORKING ARRIVAL TEA/COFFEE & EXHIBITION VIEWING
9.15 - 9.30	OPENING REMARKS AND WELCOME
9.30 - 10.15	<b>KEYNOTE SPEAKER - AYIAZ SAYED KHAIYUM</b> <b>Who should be trust?</b> Shareholders, governments & regulators are formulating new rules and demands in the wake of transparency and failures in risk management and governance. Is this the right answer? How do we get the right people in control and get assurance that the rules are followed and work as planned. Session will examine what is working, what isn't and what is required to build a better structure for the future.
10.15 - 10.45am	MORNING TEA BREAK
10.45 - 12.30am	<b>SESSION ONE - DONALD ESPERSEN</b> <b>HR Auditing: Understanding the Business</b> The first of two sessions that are based on the IIA's "Auditing Human Resources" seminar, the objective of this session is to enhance your understanding of the HR function and resources that can be used to identify emerging issues. The session will look at understanding HR, HR Audit Opportunities, Challenges and Lessons Learned, Identifying Auditable HR Activities and What auditors need to know about key HR activities
12.30 - 1.15pm	<b>SESSION TWO - KELVIN KENNY</b> <b>Mitigating fraud and corruption risk</b> All organisations face fraud and corruption risks. How you treat these risks will directly affect your organisation's culture and whether your organisation becomes a target for opportunists and organised crime alike". This session will look at who commits fraud and why, whether we should try to mitigate fraud risk, or just price for it, how to mitigate fraud risk, how to detect and respond to fraud attacks.
1.15 - 2.15pm	LUNCH AND EXHIBITION VIEWING
2.15 - 3.00pm	<b>SESSION THREE - KELVIN KENNY</b> <b>Why sample test when you can use data analytics</b> "If you really want to give your organisation comfort through your audit programs, you need to include some level of data analytics". This session will look at what data analytics is and what can it be used for, how important is 'clean' data, where to start and the fear of what you will find ,how to deal with 'false positives', embedding analytics into the business to achieve 'continuous monitoring'.
3.00 - 3.30pm	AFTERNOON TEA
3.30 - 5.00pm	<b>SESSION FOUR - DONALD ESPERSEN</b> <b>HR Auditing: Risk Assessment and Audit Program Design</b> The primary objectives of the second HR Auditing session are to 1) sharpen your awareness of HR business risks, controls/risk responses, and client expectations and 2) improve the focus and results of your HR audits. The session will look at HR Audit Planning Resources and Practices, Business Risk Assessment and the "Top Ten" HR Risks, Risk/Control Evaluation Tools and Practices, Value-Added Audit Objectives and Results and HR Audit Program Design and Possible Tools/Techniques
6.00 - 7.00pm	COCKTAIL
7.00 - 10.00pm	DINNER

# PROGRAM

## DAY 2 SATURDAY 3 NOVEMBER 2012

8.30 - 10.15am

### SESSION 5 - DONALD ESPERSEN

#### **Optimizing Internal Audit Capability**

This session will draw on the speakers extensive experiences 1) as a Chief Audit Executive, 2) as an internationally recognized seminar leader, and 3) from working with a wide variety of IA groups on quality assessments and capability building projects. Session will cover:

- Internal Auditing Today Opportunities, Challenges and Lessons Learned
- How to Use the International Professional Practices Framework (IPPF) to Optimize Your IA Capability
- A Closer Look at Key Issues and Opportunities
  - Adding Value and Maintaining Independence/Objectivity & Building Quality in your IA Activity
  - Assessing and Developing Core IA Competencies/Skills
  - Doing More With Less – Improving IA Process Efficiency/Effectiveness

10.15 - 10.45am

### MORNING TEA BREAK

10.45 - 12.45am

### SESSION SIX - NAZHAT SHAMEEM

#### **Corruption Classics**

How can corruption fly under the radar? Is your organization safe?

Session will cover key areas of corruption risk, lesson learnt and insights from recent cases, corruption management strategies that should be implemented into your internal audit strategy

12.45 - 1.45pm

### LUNCH AND EXIBITION VIEWING

1.45 - 3.00pm

### SESSION SEVEN - TBA

#### **Audit committees - view from the inside**

Role and responsibilities of audit committees. What sort of help would audit committee members like to have? How can audit committee members perform better? What additional challenges do audit committees face?

3.00 - 3.30pm

### AFTERNOON TEA

3.30 - 5.00pm

### SESSION EIGHT - FILIMONI WAQABACA

#### **The new high water mark for public sector internal audit**

What are the roles and responsibilities of public sector internal auditors?

How can they assist in forming a effective and efficient public service?

7.00 - 10.00pm

### DINNER

## DAY 3

## SUNDAY, 4 NOVEMBER 2012

9.00—10.00am

### 11th ANNUAL GENERAL MEETING

# 15 YEARS *experience*

**Established in December 1997, IIA Fiji is proud to be celebrating its 15th year Crystal Jubilee Anniversary in 2012**

From humble beginnings with five formation members in the Fiji Chapter in 1997, IIA - Fiji has grown and developed into a thriving and dedicated national organization which represents internal auditors across Fiji.

The Institute of Internal Auditors—Fiji is part of IIA Global which is an international professional body of more than 170,000 members.

IIA Global and its affiliates are recognized as the internal audit profession's leader in certification, membership, learning and development, research, technical guidance, quality services, policy and advocacy throughout the world.

For further information visit [www.theiia.org](http://www.theiia.org)



**The Institute of  
Internal Auditors  
Fiji**

# IIA FIJI 2012 ANNUAL CONFERENCE

## REGISTRATION FORM

2 - 4 November 2012

Intercontinental Golf Resort & Spa

### 1. PROVIDE PERSONAL DETAILS—Please use block letters

Title  Prof  Dr  Mr  Mrs  Ms  Miss

Family Name \_\_\_\_\_

Given Name \_\_\_\_\_

Member Member # \_\_\_\_\_

Non Member

Preferred Name on name tag \_\_\_\_\_

Organisation \_\_\_\_\_

Ph:(Work) \_\_\_\_\_ (Mobile) \_\_\_\_\_

Email \_\_\_\_\_

Sharing with  Partner  Delegate

Partner/Delegate Name & Organisation \_\_\_\_\_

Partners Preferred name of name tag \_\_\_\_\_

+Accompanied by Children  Yes  No

No of Children & Age \_\_\_\_\_

Preferred Accommodation  Smoking  Non - Smoking

Tee Shirt Size

Self  S  M  L  XL  XXL

Partner  S  M  L  XL  XXL

Vegetarian  Self  Partner  Children

### 2. CONFIRM CONFERENCE REGISTRATION TYPE

IIA Members must be financial for 2012 at the time of registration to be eligible for the member rates. Please tick appropriate box.

	Member	Non Member
Single Room	<input type="checkbox"/> \$1216.80	<input type="checkbox"/> \$1338.48
Delegate Sharing with another Delegate	<input type="checkbox"/> \$782.59	<input type="checkbox"/> \$860.75
Delegate Sharing with Partner	<input type="checkbox"/> \$845.10	<input type="checkbox"/> \$929.61
Day Delegate	<input type="checkbox"/> \$237.00	<input type="checkbox"/> \$260.70
*Corporate Rate - Single Room	<input type="checkbox"/> \$1034.28	<input type="checkbox"/> \$1137.71
*Corporate Rate - Delegate Sharing with Delegate	<input type="checkbox"/> \$665.13	<input type="checkbox"/> \$731.64
*Corporate Rate - Delegate Sharing with Partner	<input type="checkbox"/> \$718.34	<input type="checkbox"/> \$790.17
*Corporate Rate - Day Delegate	<input type="checkbox"/> \$177.75	<input type="checkbox"/> \$195.53
**Early Bird - Single Room	<input type="checkbox"/> \$1155.96	<input type="checkbox"/> \$1271.56
**Early Bird - Delegate Sharing With Delegate	<input type="checkbox"/> \$704.25	<input type="checkbox"/> \$774.68
**Early Bird - Delegate Sharing With Partner	<input type="checkbox"/> \$760.59	<input type="checkbox"/> \$836.65
**Early Bird - Day Delegate	<input type="checkbox"/> \$213.30	<input type="checkbox"/> \$234.63
Thursday Check In - Single	<input type="checkbox"/> \$485.00	<input type="checkbox"/> \$533.50
Thursday Check In - Sharing	<input type="checkbox"/> \$242.50	<input type="checkbox"/> \$266.75

\* Three or more delegates from the same organization must register and pay at the same time before 25th September 2012 to be eligible for corporate rates

\*\* Register and pay before the 25th of September 2012 to qualify for the early bird rates

+Upto 2 children, 12years or under sharing the room with parents will be accommodated free and will dine with parents during breakfast and dinner FOC. Children over 12years will need to be accommodated in a separate room and will be levied a fee. Please enquire with conference secretariat for further details.

TOTAL REGISTRATION FEE: \_\_\_\_\_

Please forward completed form and payment to:

Pretty Pritika  
FNPF Internal Audit  
Plaza 2, Level 4, Downtown Boulevard  
Email: PrettyP@fnpf.com.fj  
Ph: 3238425

Registration closes **15th October 2012**. Cancellations must be made in writing and those received before October 15th will incur a 50% cancellation fee. Any cancellation received after the 15th of October will not entitle the delegates to refunds. Substitute delegates will be accepted at no extra cost, subject to membership status, if advised in writing. All requests for refunds will be processed within 30 days following the conference.



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