

Information Systems Auditor

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Department

Corporate Audit/Information Systems

Job Summary

The Information Systems Auditor is responsible for conducting internal audits and projects related to information technology functions/processes and the technology applications that support business functions. The internal audit activities involve analyzing risks and controls, recommending process and control improvements, and providing reports summarizing audit activity to relevant stakeholders. The Information Systems Auditor must effectively interface with all levels of management. The Information Systems Auditor also participates in Corporate Audit divisional wide initiatives and activities.

Job Responsibilities & Requirements

The key responsibilities and objectives for this position follow:

- Conduct audits of MassMutual’s information technology environment including general system controls, infrastructure controls, and application controls
- Participate in projects related to the implementation of new technologies and business applications and offering risk and control consulting and advice to Company management
- Recommend and negotiate appropriate technical solutions to manage identified risks.
- Conduct continuous risk assessment of the information technology environment
- Work in partnership with audit management, business management and other risk/control functions to ensure that processes, business activities, and internal controls are effective in managing operational, financial, regulatory and business risks
- Survey the business functions and corporate activities in order to set audit scope and audit objectives for specific engagements
- Prepare reports and analyses that communicate audit results for the relevant business conditions and business risks/controls
- Conduct audits and projects in accordance with professional standards and department policies and procedures as it relates to specific business functions and/or corporate activities
- Contribute ideas that strengthen internal audit practices and other risk/control efforts

Position Requirements: This individual should possess at least five years experience in IT Audit and/or information technology.

Some specific attributes include:

- Knowledge of mainframe and distributed computing (Windows, UNIX) concepts and controls, including areas such as change control, systems development life cycle, database management systems, operating systems, information security, and computer operations. Knowledge of application systems controls is also desirable.
- Progressive internal/external audit experience or equivalent information technology experience
- Understanding of audit, internal control, risk and governance principles
- Strong analytic and problem-solving skills
- Ability to understand and document workflows and business processes
- Ability to identify solutions that effectively address business and control needs
- Strong negotiation, written and verbal communication skills
- Motivated self-starter with high aptitude for learning and strong track record
- Possesses high integrity, professional skepticism and strong business sense
- Commitment to excellence and continual improvement
- Commands respect and credibility with team members and business colleagues
- Able to integrate understanding of industry trends and vulnerabilities to identify future possibilities, opportunities and risks
- Handles ambiguity with sound business judgment and partnership
- Ability to multi-task effectively in a fast paced environment
- High responsiveness and flexibility to changing business priorities and tight deadlines
- Ability to work within and across organizations
- Bachelors degree in IT or related field
- Advanced degrees and related certifications (e.g., MBA, CISA, CISSP, CIA, etc.) are a plus

Reports To: Audit Manager

Certifications (e.g., MBA, CISA, CISSP, CIA, etc.) are a plus

Winning Ways

- **Focus on the Customer:** Know your customers well; add value with a sense of urgency.
 - **Act with Integrity:** Be trustworthy, adhere to high ethical standards and adhere to the letter and spirit of applicable laws, rules, regulations and company policies
 - **Value People:** Lead people to success; appreciate diverse backgrounds, ideas and experiences.
 - **Work Collaboratively:** Partner with others to achieve results that leverage the right resources
 - **Achieve Results:** Focus on winning; consistently exceeds expectations, beat the competition
- MassMutual Financial Group is an Affirmative Action/Equal Employment Opportunity Employer (M/F/V/D).*