



The **International Development Research Centre (IDRC)**, a Canadian Crown corporation, supports financially and through capacity-building, research in developing regions of the world to promote growth and development. The result is innovative, lasting local solutions that bring choice and change to those who need it most.

We are seeking a dynamic professional for the key position of:

SENIOR AUDIT OFFICER (Indeterminate Position) Ottawa, Canada

Job Overview

This position offers an enriching and highly rewarding opportunity to work in a small but dynamic internal audit unit. IDRC's internal audit function is recognized by management as a successful change agent for the organization. This position will be of interest to incumbents who are excited to learn and grow in their profession and who are motivated by the opportunity to contribute to IDRC's mandate.

As a Senior Audit Officer and key member of the team, you will provide critical support to the Chief Audit Executive in the provision of Internal Audit and Corporate Risk Management services, helping IDRC accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control, and governance processes. You will be the lead in the conduct of IDRC's internal audit engagements and work in a multidisciplinary team environment with professional auditors in a co-sourced internal audit model. The position requires some travel as IDRC works and has offices in developing regions of the world.

The Senior Audit Officer must achieve the requirements of the risk-based internal audit plan in accordance with established budgets and timelines; develop internal audit methodology and procedures to use in specific audit and review engagements, work in accordance with professional practice standards and IDRC's Policy framework (Audit Charter, Risk Management and Internal Audit Policies) and best industry practices; support IDRC's corporate risk management function by providing support, training and guidance to Centre staff and units on state of the art risk management practices; support the CAE in internal audit planning, Internal and External Quality Assessments and in the development of Policies and Procedures for the unit.

Candidate Profile

Education

- University undergraduate degree with a specialization in accounting, business administration, commerce, finance, or public administration
- Professional Accounting Designation (CA, CMA, CGA) or Professional Auditing Designation (CIA, CGAP, CISA) completed or substantially completed

Experience

- Position normally requires at least five years of relevant audit, financial or management experience which includes:
 - applying professional audit standards in a Canadian government, University or international context;
 - managing and designing audit processes;
 - working with corporate, program or operational risk management frameworks;
 - designing and analysing complex data sets in order to interpret and communicate results;
 - leading and managing staff and consultants within a multi-disciplinary project environment; and
 - auditing IT systems and controls.

Language

- Position requires superior English language skills

Knowledge

- Knowledge of auditing standards; methods and techniques of internal auditing; data collection and analysis and quality assessment techniques
- Understanding of management processes, information systems, risk management principles, internal controls; and generally accepted accounting principles
- Knowledge of project management and contract management principles

Competencies

- Superior interpersonal and communication skills both orally and in writing
- Strong leadership and project management skills
- Ability to negotiate, including with management and external consultants
- Excellent planning, analytical, problem-solving and decision-making skills
- Flexible and adaptable, able to respond quickly to unanticipated demands
- Ability to innovate, be creative and think outside the box
- Ability to manage variety of concurring audits/projects and achieve results

Additional Information

This position requires a willingness to travel internationally. Annual salary progression is based on an economic and a merit increase.

If you are interested in a career with a **lasting impact**, we invite you to join our multidisciplinary team of dedicated and skilled professionals operating in a stimulating and diverse environment. For more information about this opportunity and how to apply, visit www.idrc.ca/careers.

Application Deadline: January 27, 2013

IDRC encourages applications from qualified women, Aboriginal peoples, persons with disabilities, and members of visible minorities.

Canada