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**INSTITUTE OF  
INTERNAL  
AUDITORS**



**L'INSTITUT DES  
VERIFICATEURS  
INTERNES**

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**INSTITUTE OF INTERNAL AUDITORS  
OTTAWA CHAPTER**

**2008-09 Annual General Meeting**

**Friday, May 29, 2009**

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**Minutes**

**1. Welcome and Opening Remarks**

**Carmen Abela-Reid provided highlights of the 2008-09 Annual Report. Carmen thanked all the Board members for their contributions during the past year. She mentioned the Board's Strategic Plan will require revisiting by the new Board. She closed her remarks by singling out the work of the Program Committee over the past year and what an excellent job they performed.**

**2. Approval of AGM Agenda**

**Motion made by Susan Kenney and seconded by Monique Clairoux to approve the AGM agenda. Motion carried.**

**3. Approval of June 13, 2008 AGM Minutes**

**Motion made by Nicole Mendenhall and seconded by Monique Clairoux to approve the Minutes fro last years AGM, June 13, 2008. Motion carried.**

#### **4. Approval of Unaudited Financial Statements**

**Motion made by Julie Champagne and seconded by Nicole Mendenhall to approve the unaudited financial statements of the Ottawa Chapter for 2008-09. Motion carried.**

#### **5. Ratification of 2008-09 Actions of the Board of Governors**

**Motion made by David Rattray and seconded by Colleen Chambers to ratify the actions of the Ottawa Chapter Board of Governors for 2008-09. Motion carried.**

#### **6. Approval of 2009-10 Slate of Governors**

**Motion by Susan Kenney and seconded by Scott Rattray to approve the 2009-10 proposed Slate of Governors for the Ottawa Chapter. Motion carried.**

#### **7. Other Business**

**2010 AGM set for May 27, 2010. Nina Spencer will be guest speaker. Location tbd.**

#### **8. Adjournment of the AGM**

**Carmen Abela-Reid moved adjournment of the AGM. Meeting adjourned at 12:05.**