

# IIA Chapter/ Institute Referral of University Eligibility to Receive an IAEP Application



This form is to be completed by the appropriate IIA Chapter or Institute leader. The purpose is to have the local IIA become familiar with the university. The local IIA will then compare the information obtained from the school to the school eligibility guidelines document. If the school meets the eligibility document, the local IIA will send this form to Global IIA Academic Relations and request an IAEP application form be sent to the school directly or to the local IIA for them to send.

## CHAPTER/INSTITUTE INFORMATION

Local Chapter/Institute Name: \_\_\_\_\_  
Academic Relations Chair: \_\_\_\_\_  
Name of individual completing this form (if different from above): \_\_\_\_\_  
Relationship to school: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

How did the school hear about the Internal Auditing Education Partnership program?

\_\_\_\_\_ IAEP Coordinator    \_\_\_\_\_ IIA    \_\_\_\_\_ IIA Chapter    \_\_\_\_\_ Practitioner  
\_\_\_\_\_ Colleague    \_\_\_\_\_ Friend    \_\_\_\_\_ Other (specify): \_\_\_\_\_

## SCHOOL INFORMATION

School Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Web site Address: \_\_\_\_\_  
Academic School Year: \_\_\_\_\_  
AACSB Accreditation: \_\_\_\_\_ Business School    \_\_\_\_\_ Accounting

Accreditations are independent quality reviews by outside sources not involved in certificate or exam programs.

## BUSINESS SCHOOL INFORMATION

Business School Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Web site Address: \_\_\_\_\_  
Head of Business School: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email Address: \_\_\_\_\_ Fax: \_\_\_\_\_  
Dean: \_\_\_\_\_  
Email Address: \_\_\_\_\_

## COORDINATOR INFORMATION (FACULTY MEMBER WHO WILL BE THE CHAMPION FOR THE PROGRAM)

Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email Address: \_\_\_\_\_ Fax: \_\_\_\_\_

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## ACADEMIC INFORMATION

How long has an internal audit course been taught at the school?

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How often is the course taught?

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How many internal audit or internal audit related courses are offered? (Do not include accounting courses.)

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How often are these courses taught?

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How many students enroll in and successfully complete the internal audit curriculum (at least two different IA courses) each year?

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Are they undergraduate (baccalaureate), post-graduate or both?

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Who teaches internal auditing?

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What support is or will the University provide for an internal auditing program both financially and in resources?

*Please explain why the school qualifies to be a member of the IAEP program.*

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## PROFESSIONAL COMMUNITY INFORMATION

Which local organizations hire students graduating from this school? \_\_\_\_\_

Are the organizations pleased with the students graduating from this school? \_\_\_\_\_

## ADDITIONAL CHAPTER INFORMATION

Does the chapter/institute recommend that the school be sent an IAEP application? YES \_\_\_\_\_ NO

Has the chapter/institute board approved through a Resolution the sponsorship of the program?

If yes, when was it approved? \_\_\_\_\_

If no, when will it be approved? \_\_\_\_\_

What is the current relationship of the chapter/institute with the school? And how will the relationship change, if at all, if the school is approved in the program?

**Please provide any additional information you believe pertinent to this school's eligibility to apply to the IAEP program in the space provided below. If you need additional space please attach additional pages.**

This space will expand as you type.