CPE Reporting for Inactive Grace Period Certification Holders



CCMS Homepage

Scenario 85 (3008340)

12th Street Anytown, Virginia 12565 United States Scenario85@iiauat.org IIA Member: No Affiliation:

Submit a Name Change Request

🚨 😑 Update My Profile

After accessing your profile in CCMS, click "Report CPE's" to initiate the reporting process for your certification

Apply for New Certifications

Apply for Certification in Risk Management Assurance Apply for Qualification in Internal Audit Leadership Apply for Internal Audit Practitioner Apply for Certified Financial Services Auditor Apply for Certified Government Auditing Professional

My CIA Certification

Certified Internal Auditor (CIA)

Status: Grace Period Certification ID#: CIA-200461-RUTWO Date Earned: 25 November 2019 Reporting Period Start Date: 1 January 2020 Reporting Period End Date: 31 December 2021 CPEs Earned in Current Cycle: 0

Report CPE



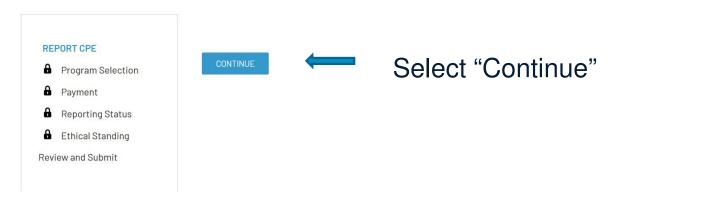
Annual Reporting Statement

Annual CPE Reporting

Annual continuing professional education (CPE) reporting includes the following:

- Attesting that you have completed the required CPE credit hours for your certification(s)/qualification and reporting status (in accordance with The IIA's CPE Policy).
- Attesting that you have obtained at least two hours of ethics training annually.
- Indicating whether you conform with The IIA's International Standards for the Professional Practice of Internal Auditing.
- Abiding by and attesting to your conformance with The IIA's Code of Ethics.

The IIA randomly samples a percentage of all certified individuals who report CPE hours to confirm conformance with The IIA's CPE Policy. If you are selected for audit, you will be required to itemize your CPE hours and supply supporting documentation, such as electronic (PDF, JPG) CPE certificates that provide evidence of the hours you reported.

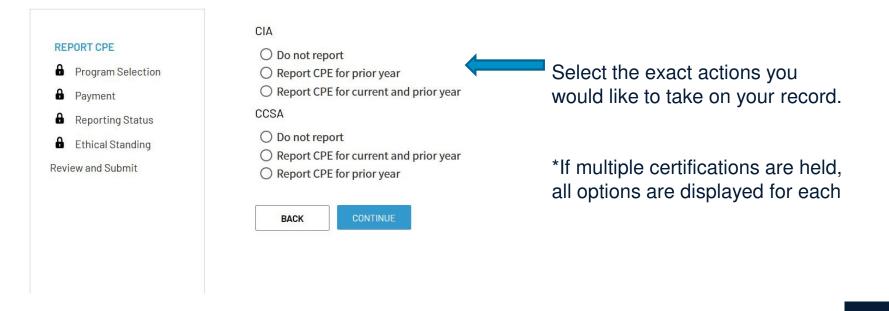




Program Selection

CPE Reporting - Program Selection

Select all programs for which you wish to report CPE. If you wish to report CPE for only one program, you can return and report other programs at any time before their expiration date.



₽^

Payment

Step 1. Billing and Contact Information		Order Summary		
use?				
∼ ADD		porting (Curren	t and Prior	
Select the "Order Review and Payment" option to proceed to payment screen.	Cost \$60.00	Quantity 1 MEMBER BENEFIT	Item Total \$60.00 100%	
IMPORTANT:	Subtotal		\$60.00	
Contrary to providuo years	Shipping		\$0.00	
	Handling		\$0.00	
	Fees		\$0.00	
payment is now taken prior	Discounts		-\$60.00	
to completing all relevant	Taxes		\$0.00	
attestations and reporting statements			\$0.00 APPLY	
	Select the "Order Review and Payment" option to proceed to payment screen. IMPORTANT: Contrary to previous years, payment is now taken prior to completing all relevant attestations and reporting	Subscription CIA - CPE Re Select the "Order Review and Payment" option to proceed to payment screen. Cost \$60.00 IMPORTANT: Subtotal Contrary to previous years, payment is now taken prior to completing all relevant attestations and reporting statements Subtotal	Superior CIA - CPE Reporting (Curren Year) Select the "Order Review and Payment" option to proceed to payment screen. Cost Ouantity S60.00 1 IMPORTANT: Subtotal Shipping Handling Fees Discounts payment is now taken prior to completing all relevant attestations and reporting Discounts	



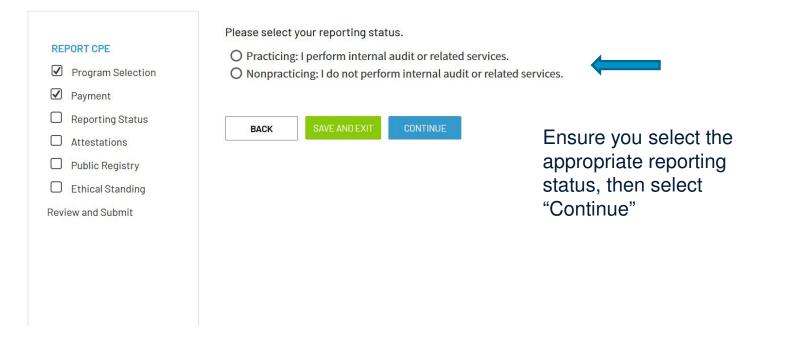
Payment Continued

Step 1. Billing and Contact Information		Scenario 85 12th Street	Order Summary		
		Anytown, Virginia 12565 United States	CIA - CPE Rep Year)	porting (Curren	t and Prior
Step 2. Pay	ment Information		Cost	Quantity	Item Total
• Free	Complimentary	If payment is applicable,	\$60.00	1	\$60.00
	DER AND PURCHASE	you are given the option to select your payment		MEMBER BENEFIT	100%
Complete		method (credit/debit card	Subtotal		\$60.00
		or wire transfer), and enter	Shipping		\$0.00
		, -	Handling		\$0.00
1	all financial details prior to	Fees		\$0.00	
	selecting "Confirm Order	Discounts		-\$60.00	
		and Purchase"	Taxes		\$0.00
IMPORTANT:			Total Do you have any di	scounts?	\$0.00
Completing paymer			Enter a discount	t code	APPLY

Completing payment is not evidence of CPE. You are still required to complete your attestations before your CPE reporting is complete

Reporting Status

Reporting Status



Attestations

Attestations

 REPORT CPE Program Selection Payment Reporting Status Attestations Public Registry Ethical Standing 	Required CPE I have obtained the required continuing professional education hours for the selected, in accordance with The IIA's CPE Policy. I agree. I have completed the mandatory two hours of training in the subject of ethics I agree. IIA Standards Attestations	
Review and Submit	When I perform internal audit services, I perform them in accordance with th Standards for the Professional Practice of Internal Auditing. Selecting "No" w certification/qualification status. Yes If you check "No" please explain: [optional]	

Public Registry

Attestations

REPORT CPE

✓ Program Selection

Payment

✓ Reporting Status

✓ Attestations

Public Registry

Ethical Standing

Review and Submit

The IIA Certification Registry

By indicating below that you wish to be included on the Registry of IIA Certified and Qualified Professionals, you grant The Institute of Internal Auditors (IIA) permission to include the following information: your full name, certificate ID number, certification/qualification program name(s) and active status, and your country of primary residence. No other personally identifiable information will be included.

• Include me on The IIA Certification Registry.

O I do not wish to be included.



Make your selection and continue



Ethical Standing

Ethical Standing

REPORT CPE

- ✓ Program Selection
- Payment
- ✓ Reporting Status
- ✓ Attestations
- ✓ Public Registry
- Ethical Standing
- Review and Submit

During the last 12 months, have you been convicted of a federal offense, felony, or an indictable offense in a court of law?

O No, I have not been convicted of a federal offense, felony, or indictable offense.O Yes, I have been convicted of a federal offense, felony, or indictable offense.

VE AND E

T CONTINUE

Make your selection and continue. If the answer is yes, you are able to upload

additional supporting documentation on the following screen



Review and Submit

Review and Submit

REPORT CPE	CIA Current Period & Grace Period Reporting by CPEs CIA On Time & Grace Period Reporting by CPEs - Fee
Program Selection	I have obtained the required continuing professional education hours for the designation(s) I have selected, in accordance with The IIA's CPE Policy.
Payment	l agree.
Reporting Status	I have completed the mandatory two hours of training in the subject of ethics,
✓ Attestations	l agree.
Public Registry	When I perform internal audit services, I perform them in accordance with the International
Ethical Standing	Standards for the Professional Practice of Internal Auditing, Selecting "No" will not inactivate your certification/qualification status.
Review and Submit	Yes
	If you check "No" please explain:
	I abide by The IIA's Code of Ethics.
	l agree.
	I will not bring The IIA into disrepute, or in any way discredit the organization.
	l agree.
	By indicating below that you wish to be included on the Registry of IIA Certified and Qualified Professionals, you grant The Institute of Internal Auditors (IIA) permission to include the following information: your full name, certificate ID number, certification/qualification program name(s) and active status, and your country of primary residence. No other personally identifiable information will be included.
	Include me on The IIA Certification Registry. Ensure that a
	you review, se

Ensure that all selections are correct. Once you review, select the "Submit" button to complete your CPE reporting



Conclusion

Scenario 85 (3008340)

12th Street Anytown, Virginia 12565 United States Scenario85@iiauat.org IIA Member: No Affiliation:

Submit a Name Change Request

♣= Update My Profile

Although no confirmation appears once you select "Review and Submit", you will be taken to your home page, and immediately see that your certification dates have been changed to the following year. No additional actions are necessary and your certification is successfully updated.

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My CIA Certification

Certified Internal Auditor (CIA)

Status: Active Certification ID#: CIA-200461-RUTWO Date Earned: 25 November 2019 Reporting Period Start Date: 1 January 2021 Reporting Period End Date: 31 December 2021 CPEs Earned in Current Cycle: 0

Download PDF Certificate Order Printed Certificate

Report CPEs

