



**BECOME A**

Quality Assessment

**VOLUNTEER**



# Join the QA Team for a Quality Experience.

**As the global voice for the profession**, The Institute of Internal Auditors (IIA) knows that nothing is more important than sharing ideas, experiences, and knowledge with colleagues who are facing similar challenges. That's why IIA Quality Services takes a team approach when conducting external quality assessment (QA) engagements. By assembling a group of talented audit practitioners with diverse backgrounds, we foster a spirit of learning and achievement through collaboration.

The external QA team participants have the opportunity to give back to their profession, while gaining invaluable experience through:

- Determining conformance to The IIA's *International Standards for the Professional Practice of Internal Auditing (Standards)*.
- Evaluating the efficiency and effectiveness of an internal audit activity within an organization.
- Offering potential "successful practice" applications to improve efficiency and effectiveness.



**SHARE** YOUR KNOWLEDGE.  
**LEARN** FROM OTHERS.  
**BE PART OF THE TEAM.**



## Volunteer Commitment Equals Major Reward

The time and energy you commit to being an external QA volunteer will be returned to you tenfold in terms of knowledge gained and satisfaction experienced. Participation in an external QA generally requires a one- or two-week commitment of time.\* However, the lessons learned can travel with you throughout your audit career.

*\*Salaries and/or paid time off for volunteers must be covered by the volunteer's company. All other expenses are paid by the customer requesting the external QA.*



## Our Process

When a client engages to conduct an external QA, the size of the team and the length of time necessary to conduct the engagement is determined. A team leader and proposed volunteers are then presented for the client's approval. The selected volunteers are contacted to determine availability and the team is confirmed.

Prior to the external QA, volunteers are sent copies of The IIA's International Professional Practices Framework (which includes the *Standards*), the QA tools, and the Advanced Preparation document for planning purposes. The team will confer before the external QA is scheduled to begin to organize and make final preparations. The external QA commences the following day.



## Your Reward

- Gain knowledge of how to establish a quality assurance and improvement program (QAIP) in your internal audit activity.
- Learn how other organizations function while examining internal audit activities from the inside. Share these insights with your own organization to further strengthen your audit group.
- Benefit from hands-on experience evaluating internal audit activities and be better prepared for your own internal and external assessments.
- Earn continuing professional education (CPE) hours (20-40 hours per engagement).
- Enhance professionalism in the internal audit field.



## Your Qualifications

Curious what the requirements are to become an external QA volunteer?

QA team volunteers should have:

- Three years of internal audit experience.
- A professionally recognized certification (CIA, CISA, CPA, etc.).
- Current knowledge of The IIA's *Standards* and successful practices.
- Experience in The IIA QA methodology, gained through participation in The IIA QA seminar.



## Your Next Step

If you think you have what it takes to be an external QA volunteer, or if you know someone else who would be interested, we want to hear from you. Simply complete the review team volunteer form on The IIA's website at [www.theiia.org/Quality](http://www.theiia.org/Quality).

# Join the External QA Team.

Volunteering is good for you, your audit group,  
and your profession. **Contact us today.**

[www.theiia.org/Quality](http://www.theiia.org/Quality)

